

The Directors recognise that they have a responsibility to ensure that all reasonable precautions are taken to provide and maintain working conditions, which are safe, healthy and comply with all statutory requirements and codes of practice.

This policy statement relates to:

1. Employees and directors
2. Learners and delegates attending programmes on our premises
3. Subcontractors working on our premises
4. Any other visitors to our premises

The Company will, so far as is reasonably practicable, pay particular attention to:

- 1 The provision and maintenance of plant and systems of work, which are safe, healthy and free from risk.
- 2 Arrangements for ensuring safety and absence of risks to health in connection with the use, handling, storage and transport of articles and substances.
- 3 The provision of such information, instruction, training and supervision to ensure the health and safety at work of staff and others.
- 4 The control of the place of work maintaining it in a safe condition.
- 5 The provision of a safe means of access to and egress from the premises.
- 6 The maintenance of a working environment that is safe, without risks to health and provides adequate facilities and arrangements for welfare at work.
7. The maintenance of appropriate systems and procedures to secure the health, safety and welfare of all contracted learners.
8. The evaluation and review of policies and procedures to ensure effectiveness and relevance in the light of legislative change.

The allocation of duties for Health and Safety matters and particular arrangements which the Company has made to implement the policy are set out in the Health and Safety Policy Manual.

This policy reflects the current business structure, size and operation. However, it is reviewed for continuing suitability during our management review meetings.

Signed: John Igoe – Managing Director

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TO BE RETAINED AS A QUALITY RECORD		